



UNIVERSITI
MALAYSIA
KELANTAN

UMK/A14.00/05/2023

Tarikh Kuatkuasa: 27 November 2023

BORANG PERMOHONAN PERTUKARAN PROGRAM PENGAJIAN SEPARUH MASA

PUSAT PENDIDIKAN LUAR UMK

NOTA / NOTES

1. Borang ini digunakan oleh pelajar yang ingin membuat permohonan **Pertukaran Program**. *This form is used by the student who wants to apply for **Programme's Exchange**.*
2. Sila bincang dengan pihak Penasihat Akademik/ Fakulti sebelum mengemukakan permohonan ini. *Please discuss with Academic Advisor/ Faculty before submitting this application.*
3. Pelajar perlu melampirkan dokumen sokongan untuk menyokong permohonan pelajar. *Students are required to attach supporting documents to substantiate this application.*
4. Pelajar perlu melengkapkan borang ini sebelum dihantar ke Pejabat Pentadbiran Fakulti. Pihak fakulti berhak menolak borang permohonan yang tidak lengkap. *Students are to complete this form before submitting it to Faculty Administration's Office. The Faculty reserves the right to reject incomplete form.*

A. MAKLUMAT PELAJAR

Nama/ Name					
No. Kad Pengenalan/ Pasport Identity Card No./ Passport		No. Matrik/ Matric No.			
No. Telefon/ Phone no.		Emel/ E-mail			
Alamat surat menyurat/Correspondance Address					
Tahun & Semester Pengajian/Year & Semester of Study		PNG/GPA		PNGK/CGPA	
Tandatangan Pelajar/ Student's signature			Tarikh/Date		
*PNG bagi semester terakhir/GPA for the last semester					

B. MAKLUMAT PROGRAM ASAL/CURRENT PROGRAMME'S INFORMATION

Fakulti/Faculty					
Program/Programme					
Jumlah Kredit Terkumpul/ Cumulative's Credit					

C. MAKLUMAT PROGRAM BAHARU/NEW PROGRAMME'S INFORMATION

Fakulti/Faculty					
Program/Programme					
Pengkhususan/Major					

*Bagi program yang mempunyai pengkhususan sahaja/For programme with major only

D. MAKLUMAT TAJAAN/ SPONSORSHIP'S INFORMATION

Nama Penaja/ Sponsor's Name

Alamat Penaja/ Sponsor's Address

Tempoh Tajaan/Sponsor's Period

E. PERAKUAN PELAJAR/STUDENT'S DECLARATION

Alasan Permohonan/Reasons for application

Perakuan/Declaration :

Saya dengan ini mengaku bahawa **TIDAK PERNAH** dikenakan tindakan oleh pihak Universiti dan mengaku bahawa segala keterangan dalam borang ini adalah **BENAR**/ I hereby declare that I had **NEVER** been subject to any **DISCIPLINARY** action by the University and all the information provided in this form is **TRUE**.

Tandatangan/ Signature :

Tarikh / Date :

F. SOKONGAN DARI TIMBALAN PENGARAH/ RECOMMENDATIONS FROM DEPUTY DIRECTOR

Saya SOKONG/TIDAK SOKONG* permohonan pertukaran program pelajar di atas/ RECOMMEND/DO NOT RECOMMEND* this exchange programme application for the above student.

Ulasan/Comments :

(Tandatangan/Sign)

Cop Rasmi/ Official Stamp :

Tarikh/ Date :

G. KELULUSAN PENGARAH/ APPROVAL FROM DIRECTOR

Ulasan/Comments :

Diluluskan/Tidak Diluluskan
Approved/Not Approved

(Tandatangan/Sign)

Cop Rasmi/ Official Stamp :

Tarikh/ Date :

Catatan/ Notes:

- Salinan Pertama/ *First Copy* - UMKCEE
- Salinan Kedua/ *Second Copy* - Pelajar/ *Students* (Pelajar bertanggungjawab untuk membuat simpanan sendiri/
Students are responsible to make own copy)